

MUSEUM GUIDE

Department: Jewish Museum Milwaukee (JMM)

FLSA Status: Non-Exempt

Pay: \$25/hour

Reports to: Chief Curator

Work Status: Part time (10-20 hours/week)

Start Date: Part-time seasonal (school year)

Jewish Museum Milwaukee (JMM), a program of the Milwaukee Jewish Federation (MJF), is dedicated to preserving and presenting the history of the Jewish people in Wisconsin and celebrating the continuum of Jewish heritage and culture. As the most vibrant Jewish cultural organization in the Midwest, we build bridges between diverse communities with shared histories; we explore contemporary issues through the lens of Jewish history, culture and values; and inspire artists, thinkers, educators, students and future leaders to engage with Jewish history, culture, and values as they pursue justice.

Opportunity

JMM seeks engaging, knowledgeable, and welcoming part-time Museum Guides to provide exceptional visitor experiences through guided tours, educational programs, and public engagement. This position is ideal for someone who enjoys storytelling, history, education, and connecting with audiences of all ages and backgrounds. Museum Guides serve as ambassadors for the museum, helping visitors explore Jewish history, culture, and the diverse experiences of Milwaukee's Jewish community while fostering dialogue, curiosity, and understanding.

Responsibilities

- Lead engaging, interactive tours for school groups, adult visitors, community organizations, and special-interest groups.
- Facilitate meaningful discussions that encourage inquiry, reflection, and respectful dialogue.
- Welcome visitors and provide excellent customer service throughout their museum experience.
- Assist with educational programs, public events, and special exhibitions as assigned.
- Participate in docent training and ongoing professional development to stay current with exhibitions and interpretive techniques.
- Help maintain a safe, respectful, and inclusive environment for all visitors.
- Provide visitor feedback and observations to museum staff to support continuous improvement.

Qualifications

- Confident, engaging public speaker with the ability to communicate effectively and professionally with visitors of all ages and backgrounds.
- Enthusiasm for history, education, museums, and cultural institutions.
- Interest in Jewish history, culture, and heritage; prior knowledge is welcomed but not required
- Comprehensive training will be provided.
- Demonstrates professionalism, dependability, and a consistent commitment to punctuality.
- Previous experience engaging and educating audiences in museums, classrooms, customer service, theater, hospitality, public speaking, interpretation, or similar environments preferred.

Supervisory Responsibility

None

Work Environment and Physical Demands

This job operates in a professional environment with pleasant working conditions, good lighting and ventilation, and moderate noise levels. The ability to speak English and hear is required. Must be able to walk and stand for extended periods while speaking clearly and continuously to groups of visitors. Must be able to navigate stairs with or without reasonable accommodation.

Please note that this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required to perform the job. Duties, responsibilities and activities may change at any time with or without notice. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Equal Employment Opportunity (EEO)

Jewish Museum Milwaukee and Milwaukee Jewish Federation provide equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, gender identity, national origin, age, disability, genetic information, marital status, amnesty or status as a covered veteran in accordance with applicable federal, state and local laws.

To Apply

To be considered for this position, please submit a cover letter, resume and contact information for three professional references to HR@milwaukeejewish.org.